

# ULSTER COUNTY BOARD OF HEALTH

November 4, 2013

## AGENDA

### CALL TO ORDER

- OLD BUSINESS
  - a. Approval of October 2013 minutes
- NEW BUSINESS
  - a. Commissioner's Report:
    - Relocation Update
    - Community Health Assessment/Community Health Improvement Update
    - Mass Gathering Update
    - Town of Lloyd Cancer Cases
  - b. Patient Services Report:
    - Employee Flu Vaccination Regulation Update
  - c. Environmental Health Report:
    - Formal Hearing – J Rocco Update

### MEETING CONCLUSION



Ulster County Board of Health  
November 4, 2013

Members PRESENT:

Dominique Delma, MD, Secretary  
Marc Tack, DO, Chairman (via phone)  
Mary Ann Hildebrandt, MPA, Board Member

UCDOH PRESENT:

Carol Smith, MD, MPH, Commissioner of Health  
Nereida Veytia, Deputy/Patient Services Director  
Shelley Mertens, Environmental Health Director

GUESTS:

Lee Cane, Mid-Hudson League of Women Voters  
Amy McCracken, Deputy Commissioner UC Dept of Mental Health

ABSENT:

Walter Woodley, MD, Board Member  
Elizabeth Kelly, RN, Board Member

EXCUSED:

Peter Graham, ESQ, Board Member  
Douglas Heller, MD, Medical Examiner

I. **Approval of Minutes:** The approval of the October 2013 minutes was tabled until the next meeting due to lack of a quorum.

II. **Agency Reports:**

a. Commissioner's Report:

Dr. Smith reported on the following:

- **DOH Relocation:** The Patient Services division has completed their move to the second floor of the Golden Hill Office Building. Environmental Health, Administration and Fiscal are scheduled to move by the end of December, possibly the first week of January. Environmental Health will be relocated to the first floor which is currently inhabited by Mental Health adult clinic services.
- **Community Health Assessment:** In the final stages of review of the Community Health Assessment (CHA), as well as the Community Health Improvement Plan (CHIP.) The CHIP is a 3 year strategic plan for the years 2014-2017. The areas of focus for Ulster County will be chronic disease prevention, with a main focus on obesity and Mental Health alcohol and substance abuse prevention. Dr. Smith will bring copies of the final documents to the Board.
- **Mass Gathering:** Continuing to work with the County Attorney regarding protocol and permit/application fees. The County has received a letter of intent to host a mass-gathering event at the Winston Farms site July of 2014.
- **Town of Lloyd Cancer Cases:** A call was received from Paul Hansut, Town of Lloyd Supervisor concerned that several constituents' children have been diagnosed with leukemia. Dr. Smith has contacted NYSDOH Cancer Surveillance Division requesting an investigation. She continues to work closely with the State Representative.

b. Medical Examiner: No Report

c. Patient Services: Ms. Veytia reported on the following:

- **New Employee Vaccination Regulation**: On November 1<sup>st</sup>, Patient Services report the following to the State via the Health Electronic Response Data System (HERDS):
  - 100% of Article 36 staff are in compliance with the new regulation.
  - 31 of the 34 Article staff are in compliance. The 3 remaining staff have been given notification letters urging their response to the regulations. Staff will need to show proof of vaccination or sign the declination.

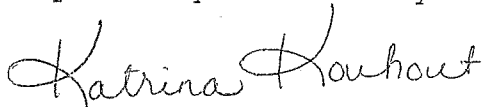
d. Environmental Health Report: Ms. Mertens reported on the following:

- **J Roccas Food Service Hearing**: Violation fines in the amount of \$5,000 were to be submitted to UCDOH no later than October 2, 2013. To date, no payment has been received. As a result, UCDOH Hearing Attorney has sent the facility a letter notifying them that as of February 28, 2014 their permit to operate will not be renewed if violations fines are not received.
- **Emerson**: Violation fines have been paid and in the process of making the appropriate remediations to the facility.

**Meeting Adjournment**: A motion was made by Dr. Tack to adjourn the meeting, motion was seconded by Ms. Hildebrandt and unanimously approved.

**Next Meeting**: The next meeting is scheduled for December 9, 2013.

Respectfully submitted by:



Katrina Kouhout  
Secretary to the Commissioner of Health  
On behalf of UC Board of Health